

Volunteer Accidents Policy

In accordance with OH&S principles, and insurance requirements, any volunteer staff involved in an accident or emergency whilst performing an activity on behalf of SCARF will notify the Volunteer Co-ordinator as soon as possible and complete the appropriate forms.

Procedures

On commencement, volunteers will be required to provide SCARF with information on any past injuries/illnesses, which may impact on their volunteering duties. Emergency names and contact numbers will also be provided.

The injured volunteer will keep all records of expenses incurred and medical certificates for insurance purposes. SCARF will report the injury to the insurance company within 2 working days of the event.

Any accident, illness or emergency experienced by the volunteer during the course of their work for SCARF, however minor, must be reported as soon as possible to the Volunteer Co-ordinator. An Incident Report must be completed.